

DW 10-090  
Pittsfield Aqueduct Company, Inc.'s Responses to  
OCA Data Requests – Set 1

Date Request Received: 7/21/10  
Request No. OCA 1-19

Date of Response: 8/11/10  
Witness: Bonalyn J. Hartley

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**REQUEST:** For each outside entity providing rate case services (e.g., cost of service study, legal), please explain and provide documentation related to the selection of the consultant including a copy of the existing company policy for selecting outside suppliers or services.

**RESPONSE:** The Company selects certain outside consultants for legal services and specific studies based on their expertise and familiarity with details relative to the Company's operations. The Company reviews the scope of the work with each consultant before the engagement of their service. In the case of the Cost of Service Study, the Company has used AUS Consultants for many years based on their in depth knowledge of the Company's structure, the quality of their work, their ability to respond in a timely manner, and their industry expertise. Legal services are similarly engaged providing continuity and efficiency. Fees are deemed to be consistent with prior services and other industry professionals. The Company reviews and approves all invoices to ensure that the charges are consistent with the approved scope of work.

DW 10-090  
Pittsfield Aqueduct Company, Inc.'s Responses to  
OCA Data Requests – Set 4

Date Request Received: 7/21/11  
Request No. OCA 4-4

Date of Response: 8/01/11  
Witness: Bonalyn J. Hartley

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**REQUEST:** Concerning OCA 1-19, please confirm that the Company did not use a competitive bidding process for the selection of consultants for this rate case. Please provide a copy of any policies related to the procurement of consultant services for rate cases.

**RESPONSE:** Please see response to OCA 1-19. The Company does not have a written policy related to the procurement of consultant services. Rather, the Company selects consultants based on several factors including expertise and familiarity with the Company which, in turn, provides continuity and efficiency.

DW 10-091  
Pennichuck Water Works, Inc. Responses to  
OCA Data Requests – Set 7

Date Request Received: 7/21/11  
Request No. OCA 7-4

Date of Response: 8/1/11  
Witness: Bonalyn J. Hartley

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REQUEST: Please provide a copy of the Company's agreement(s) with the McLane law firm for its work in this case. Please provide a citation to the authority in the agreement(s) for the increase in rates charged after January 1, 2011.

RESPONSE: The Company does not have an agreement with McLane for legal services performed in DW 10-091. The Company reviews and approves all invoices to ensure that charges are reasonable and consistent with the discussed scope of work.

DW 10-090  
Pittsfield Aqueduct Company, Inc.'s Responses to  
OCA Data Requests – Set 4

Date Request Received: 7/21/11  
Request No. OCA 4-6

Date of Response: 8/01/11  
Witness: Bonalyn J. Hartley

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**REQUEST:** Please identify and explain any charges included in the Company's proposed rate case expense recovery total related to first-class air travel; courier delivery; overnight mail; limousine or private car services; hotel room service; entertainment; recreational activities or services; personal services or alcoholic beverages.

**RESPONSE:** On June 20, 2011, the Company provided a summary of rate case expenses that includes a description of services rendered. The only expenses related to the above are overnight mail through Unishippers. As the Company performs much of the rate case filing preparation and discovery internally to reduce costs, the Company will need to occasionally send time sensitive documents to its consultants.